




Integration Shadow Board Action Point Tracker

Meeting held 28 April 2014


Agenda Item: Code of Governance

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
9	The INTEGRATION SHADOW BOARD requested clarification of the term “service users” to mean patients, carers and service users, be publicised via the next Integration newsletter.	Elaine Torrance	May	In Progress: To include in next Newsletter.	

Integration Shadow Board Action Point Tracker

Meeting held 30 June 2014

Agenda Item: Care and Clinical Governance

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
4.1	The INTEGRATION SHADOW BOARD agreed to receive the outcome report from the Care & Clinical Governance short life working group.	Evelyn Rodger	August	Complete: Item scheduled for 4 August Integration Shadow Board agenda.	

Agenda Item: Update on Change Fund Projects Exit Strategy

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The INTEGRATION SHADOW BOARD agreed to receive a further Change Fund report at the end of the financial year.	Jane Davidson	November		

Agenda Item: Arms Length Organisation Business Case

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The INTEGRATION SHADOW BOARD agreed to receive the finer detail of the LLP and specifically confirmation of the partners in the LLP.	Jeanette McDiarmid	August	In Progress: Will be brought back to the October Integration Shadow Board	

Agenda Item: Arms Length Organisation Business Case

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The INTEGRATION SHADOW BOARD agreed to receive a seminar on the current mix of home care provision and the impact of self directed support on current and future services.	Jeanette McDiarmid	September		


Agenda Item: Arms Length Organisation Business Case

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The INTEGRATION SHADOW BOARD welcomed sight of the report to be submitted to the Council in October.	Jeanette McDiarmid	October		


Agenda Item: Early Years Collaborative Progress Report




Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
7	The INTEGRATION SHADOW BOARD agreed to receive a further update report on progress in six months.	Amanda Cronin/ Mandy Brotherstone	December		

Agenda Item: Early Years Collaborative Progress Report

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
7	The INTEGRATION SHADOW BOARD requested the link to the website be circulated to them.	Amanda Cronin/ Mandy Brotherstone	July	Complete: Link emailed to Integration Shadow Board members on 30.06.14.	

Agenda Item: Early Years Collaborative Progress Report

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
7	The INTEGRATION SHADOW BOARD agreed to receive the revised performance scorecard report.	Amanda Cronin/ Mandy Brotherstone	August	Complete: Item scheduled for 4 August Integration Shadow Board agenda.	

KEY:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
Blue	Complete – Items removed from action tracker once noted as complete at each Integration Shadow Board meeting